

TELANGANA TRIBAL WELFARE RESIDENTIAL DEGREE COLLEGE (WOMEN) HRD campus, DEVARAKONDA, NALGONDA-508248 (College code: 4133) Recognized under section 2(f) UGC act, India; Affiliated to MGU, Nalgonda. e-mail: ttwrdcgirls.deverakonda@gmail.com; Mobile No: 9908330585



e-GOVERNANCE POLICY

e-Governance substantially dominates college administration and management. Beginning from the highest authority at the Secretary level to the HoDs at the institutional level, it significantly contributes to the efficient planning, execution, and monitoring of existing policies.

• ADMINISTRATION

The college has a dynamic website https://www.ttwrdcs.ac.in/Devarakonda/ wherein all necessary information is uploaded and kept available for the stakeholders and public viewing and feedback. The college website serves as the central repository for all essential documents pertinent to the institution. For all official correspondence related to administration purposes, the college uses an official mail id: ttwrdcgirls.deverakonda@gmail.com which is managed by the Principal, IQAC and other authorized administrative staff.

Biometric machines are utilized by both students and staff to record attendance data, which is accessible to the Principal. Besides biometric attendance, the attendance of the staff and students is recorded daily through the Telangana State Technology Services Aadhaar Biometric Attendance system (TSTSABAS) App which works through the college campus Geo-coordinates through mobile phones. It is centrally recorded at the Secretary level. The college-wise and teacher-wise reports can be generated and monitored by the higher authorities. Further students and staff can raise their grievances and send feedback.

For its monitoring and interactive operations, the Head office, TTWREIS, Gurukulam conducts video conferences with principals and other relevant officers, offering guidance on diverse academic, administrative, and financial concerns.

Social media platforms are also put to use for institution level routine administration. WhatsApp groups are created for staff and students' class-wise and they are used for sending circulars and notices, sharing of information, collecting information etc.

SAMS - Student Academic Monitoring Software is an online college Management Software: http://tstwreis.in/ that is used across Telangana state Tribal Welfare Residential Educational Society. This software enables the comprehensive updating and tracking of student and teacher information. Throughout the academic year, it monitors the attendance of teachers and students, leave record of teachers, tracks class and subject lesson plans etc.



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FINANCE & ACCOUNTS

The salaries, along with all other emoluments, of the staff are disbursed through FAS (Financial Accounting software): https://fasgurukulam.tg.nic.in/ designed and developed by National Informatics centre. Web based Financial Accounting Software is a comprehensive funds management system for capturing funds of various schemes implemented by Gurukulam Society. The expenditure and advance transactions entered in all the schemes will be captured in the software. State level consolidated reports like funds inflow status, status of advances, funds transferred, lent & repaid and net fund availability are used to monitor the scheme releases & expenditure by the Deputy Secretary & Secretary, TTWREIS, Gurukulam.

STUDENT ADMISSION AND SUPPORT

Admissions:

The students seeking admissions into Degree first year must qualify in Telangana Gurukul Under Graduate Common Entrance Test (TGUGCET) conducted by TTWREIS. The admissions will be made on the basis of marks secured in the TGUG-CET by following the rule of reservations. As per G.O Rt. No. 38 Higher Education (CE) Department Dt:09-02-2018, https://dost.cgg.gov.in/documents/gos/DOST%202018HE_RT38.PDF, DOST website: https://dost.cgg.gov.in/welcome.do - Online Admission Process was introduced for admission into Undergraduate Programmes offered by the Degree Colleges in the state after rank and seat allotment through TGUGCET. Candidates are informed that the online admission process consists of registration, payment of processing fee, pending certificate verification, options entry, allotment of seats in 2 or 3 phases and reporting of the students at the allotted TTWR Degree college.

Diet:

The prime objective of the Tribal Welfare Gurukulam is to provide quality residential education to the socially backward communities along with maintenance of quality food by providing best menu. Annapurna Diet Menu Management Application: https://tsmessguru.com/ is used across Telangana Tribal Welfare Residential Schools & colleges. This Menu Monitoring Software facilitates the comprehensive tracking and updating of various aspects related to food provision. It includes the management of Food Provisional Items, Approved Tenderers, Daily Consumption Reports, and Student Attendance information. Additionally, the software enables our college to update menu and perishable item issues four times a day, corresponding to Breakfast, Lunch, Supper, and Snacks. Users can generate reports on a daily, weekly, or monthly basis, and access consumption history, purchase history, opening and closing balances, and total values. Furthermore, the software can generate monthly bills and vendor-wise bills for efficient financial management.

Uniform, bedding material, towels have been provided to all the students of the society through TSCO. Notebooks & records have been provided to all the students through TSTPC. The link of academic amenities: https://www.ttwrdcs.ac.in/amenities.php



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Health:

The latest policy initiative, *PANACEA*, ensures that students of Tribal welfare degree colleges receive enhanced healthcare facilities powered by Synergy India Foundation. The Panacea Command Centre uses technology efficiently to capture real-time data on various parameters of health, hygiene, and sanitation for students. A dynamic dashboard with historical as well as real-time data availability to the stakeholders for emergency as well as planned interventions for students' health and well-being. The programme has also been strengthened by a dedicated toll-free 24-hour healthcare helpline for emergency support. Since its launch in 2015, SIF's 'Panacea Health 24X7' https://mednote.in/PaaS/ has served as an all-encompassing school health monitoring program tailored for residential educational institutions within Telangana's social, tribal, and BC welfare societies. Covering over 600 institutions and catering to 3.5 lakh students statewide, it provides comprehensive health monitoring services round the clock.

• EXAMINATIONS

Telangana Tribal welfare Degree College for women, Devarakonda is affiliated to Mahatma Gandhi University, Nalgonda. The University's examination section utilizes its website to disseminate exam-related information to both students and faculty, including almanacs/academic calendars, exam notifications, exam fee payment circulars, timetables etc. All the semester examination results are displayed online. One can enter the registered hall ticket number and view their marks details. Additionally, the college supplements this by posting examrelated information on the college website, with the examination branch further utilizing a dedicated WhatsApp group for teaching and non-teaching staff to circulate important examination updates. The following are the website links for different areas of examinations:

- For exam time-tables, fees details: https://mguniversity.in/;
- For results: https://mguniversity.in/MGResultsAutomation/Result/GetGrade/10fdNcSd8sU%3d
- For EAF, marks entry: https://online.mguniversity.in/EAF/College/Default.aspx

As part of the college's ICT initiatives, assignments, slip-tests are conducted online using platforms such as Google Forms. The marks for internal assessment displayed student-wise, program-wise, and year-wise on the college website to inform the stakeholders.

TOAC Co-Ordinator
TWEE STIPA Coregordinator)
Devarakonda, Dt Nalgonga.

Sign of Principal